



Evaluation Consultant Brief

Fee: £4,500 + VAT

Timeframe: March 2026 – June 2026 (estimated 15 days)

Deadline: 5pm 9th March 2026

Summary

Habitats & Heritage received £249k from the National Lottery Heritage Fund for *Burton: Exploring Without Boundaries*, a project that delivers a conservation, outreach and education programme based on the Grade II* Burton Mausoleum in Mortlake, SW14 8PR.

We are seeking an Evaluation Consultant to provide consultancy services for the final stages of this project: to assess its impact, reflect on lessons learned and deliver a final report.

Project Overview

Habitats & Heritage is a Twickenham-based charity that cares for the natural and historic environment in south and west London. *Burton: Exploring Without Boundaries* is a collaborative project between Habitats & Heritage and St Mary Magdalen Roman Catholic Church, where the Burton Mausoleum stands. Running from 2024, the project aims to conserve the Burton Mausoleum and restore its opening door for heritage engagement, as an educational tool and to allow for greater future maintenance.

The Burton Mausoleum is the final resting place of Sir Richard and Lady Isabel Burton, Victorian explorers and authors. The project aims to deliver a research programme, to accompany the conservation work, that:

- Addresses Sir Richard's actions in the context of the British Empire
- Addresses Sir Richard's relationship with religions, in particular Islam
- Presents a biography of Lady Isabel, her views and achievements
- Investigates the construction of the Burton Mausoleum, the stonemasons, and the role of Lady Isabel as designer

This research informs on-site and digital interpretation, community engagement, school lessons and an educational film. It establishes the Burton Mausoleum as a starting point for how we address complex histories, the impact of Victorian exploration and the legacy of Sir Richard today – as both an inspirational explorer whose work still influences scholarship, and controversial figure who used duplicitous and often offensive methods in the pursuit of knowledge.

The project team have carried out monitoring and evaluation work during the project so far. We are looking for an evaluation consultant to consolidate this information, assess the impact for key stakeholders, volunteers and users, and deliver a final report. The Burton Project Manager will work closely with the Evaluation Consultant to familiarise them with existing data, strategies and relationships.

Scope of Work

- To review and feedback on the evaluation framework and strategy
- To work alongside the Burton Project Manager to review project data so far against original aims & objectives
- To design methodologies and tools/materials to capture evaluation of final project impact and success
- To advise on actions for the final stages of the project, if relevant, to achieve original aims & objectives
- Lead on gathering quantitative and qualitative data, for example through reflection workshops and feedback forms
- Undertake interviews, feedback workshops or consultations with team, stakeholders and key users/participants
- Undertake final review upon completion of the project shared via a written report and a presentation to the project team to provide a point of reflection and foster learning for future projects
- Ensure evaluation of the project utilises guidance on evaluation from the Heritage Lottery Fund and reports comply with their requirements

Role Requirements

- Experience with Heritage Lottery Fund projects
- Work in partnership with the project team and stakeholders
- Be responsive and respectful to the people and communities involved in the project
- Be creative and flexible in developing approaches to capture evaluation
- Available for an immediate start

Indicative Project Timeline

March 2026	Review of data and familiarisation with project
April 2026	Development of tools/materials/activities
May 2026	Delivery of workshops/interviews/consultations
June 2026	Final review and report

Fees

£4,500 +VAT (estimated 15 days)

This fee is inclusive of all expenses and materials required to achieve the requirements.

Applications

To apply, please email a CV and cover letter to caitlin@habitatsandheritage.org.uk.

Proposals will be evaluated on the following basis:

- Experience on similar projects (45%)
- Proposed methodology and approach (45%)
- A fee proposal (10%)

Interviews will take place online on the **11th March 2026**. Please state if you cannot make this date in your application, as an alternative may be arranged.

Deadline: 5pm 9th March 2026